



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB # 04202023JKG Districtwide New Water Bottle Fillers Project**

**DEADLINE: April 20, 2023 @ 2:00 PM, Central Time**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A Pre-Bid Meeting will be held at the scheduled time and location listed below.

**Kingsbury ES, 4055 Bayliss, Memphis, TN 38108      April 6, 2023 @ 9:30 AM/CST**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves [gravesj1@scsk12.org](mailto:gravesj1@scsk12.org) and LaJuanna Jones-Sulton, [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) by 2:00 PM/CST on April 12, 2023. Subject line of email shall read "Questions –IFB # 04202023JKG Districtwide New Water Bottle Fillers Project". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on April 13, 2023, by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>March 31, 2023</b>
<b>Pre-Bid Meeting</b>	<b>April 6, 2023 @ 9:30 am</b>
<b>Questions or Requests Due</b>	<b>April 12, 2023 @ 2:00pm</b>
<b>Questions and Answers Posted</b>	<b>April 13, 2023 @ 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>April 20, 2023 @ 2:00 pm</b>

Thank you.  
Procurement Services  
Memphis-Shelby County Schools